



AGENDA

Meeting:	Meeting of YAS Forum	
Date/Venue/Time:	Tour of HART Facilities at Manor Mill Resource Centre: 1400-1600 Pre-Meeting with Light Refreshments Served: 1600-1700 Meeting of YAS Forum: 1700-1900 13 January 2015 Yorkshire Ambulance Service NHS Trust, Manor Mill Lane Resource Centre, Manor Mill Lane, Beeston, Leeds, LS11 8BR.	
Membership:	Della Cannings (DC) Ian Braithwaite (IBr) Cllr John Batt (JB) Tony Dutton (TD) Dennis Shaw (DS) Rod Spratley (RS) John Cunnington (JC) Vacancy John Egglestone (JE) Rob Higgie (RH) Stan Hardy (SH) Karamjeet Singh Virdee (KSV) Vacancy Vacancy Lee Murphy (LM) Simon Talbot (ST) Mark Wright (MW) Olivia Eames (OE) Supt Pat Casserley (PC) Dawn Hanwell (DH) Vacancy Karen Kelly (KK)	Trust Chairman Public Constituency (North) Public Constituency (South) Public Constituency (East) Public Constituency (West) Staff Constituency (Front-line) Staff Constituency (Support) Appointed Members Police Chief Financial Officer, Leeds and York Partnership NHS FT East Riding of Yorkshire Council Chief Operating Officer, Barnsley Hospital NHS FT

	John Mothersole (MS)	Chief Executive Officer, Sheffield City Council
Apologies:	Ian Braithwaite (IBr) Tony Dutton (TD) Dawn Hanwell (DH) Karen Kelly (KK) John Mothersole (MS)	Public Constituency (North) Public Constituency (South) Chief Financial Officer, Leeds and York Partnership NHS FT Chief Operating Officer, Barnsley Hospital NHS FT Chief Executive Officer, Sheffield City Council
In Attendance:	Pat Drake (PD) Rod Barnes (RB) Elaine Jeffers (EJ) Julie Walton (JW) Joanne Halliwell (JH) Anne Allen (AA) Erfana Mahmood (EM) Ali Richardson (AR)	Deputy Chairman Interim Chief Executive Chair, Care Quality Commission (CQC) YAS' Inspection Team - (for Item 6.) CQC YAS' Inspection Team - (for Item 6.) Associate Director Operations (PTS) - (for Item 7.) Trust Secretary Non-Executive Director and Senior Independent Director Membership Manager
Note Taker:	Ali Richardson (AR)	Membership Manager

No.	Description	Format/ Attachment	Raised by	Timings
1.	Welcome and Introductions	Verbal	DC	1700-1715
2.	Apologies/Declaration of Interests			
3.	Questions From the Public	Written / Verbal		
4.	To Receive: Notes of the last meeting held on 7 October 2014	Paper	DC	1715-1720
5.	Chairman's Report	Verbal		
6.	Care Quality Commission: Feedback from YAS' Forum Members	Verbal	EJ/JW	1720-1735
7.	Patient Transport Service	Presentation	JH	1735-1755
8.	Addressing the Vacancy Factor and Appointing a Lead Member of YAS Forum	Paper	AR	1755-1810
9.	Membership Presentation including Videos of Membership Sub-Group	Presentation	AR/RS	1810-1835
10.	Membership and Community Engagement – Next Steps	Verbal		

11.	Potential for Forum Members' Involvement with Relevant YAS Internal Groups	Paper	AR	1835-1850
12.	Review and Feedback	Verbal	DC	1850-1900
FOR INFORMATION				
13.	Role of the Senior Independent Director	Paper	EM/AA	-
14.	Staff Forum Update	Paper	ST	-
15.	Register of Declaration of Interests	Paper	AA	-
16.	Members' Expenses	Paper	AR	-
17.	YAS Forum Training and Development Plan 2014-16	Paper	AA	-
18.	Date, Time, Location of next meeting: 1700 – 1900, 12 May 2015 [North/East Yorkshire: to be confirmed]		DC	