



AGENDA

Meeting:	Trust Board Meeting in Public	
Date/Venue/Time:	1100-1515 28 July 2015 The Garden Rooms, Tennants, Leyburn, North Yorkshire, DL8 5SG	
Membership:	Della Cannings (DC) Pat Drake (PD) Erfana Mahmood (EM) John Nutton (JN) Barrie Senior (BS) Mary Wareing (MW) Rod Barnes (RB) Ian Brandwood (IB) Alex Crickmar (AC) Dr Dave Macklin (DM) Dr Julian Mark (JM) Steve Page (SP)	Chairman Deputy Chairman and Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Executive Director of People & Engagement and Deputy Chief Executive Interim Executive Director of Finance & Performance Executive Director of Operations Executive Medical Director Executive Director of Standards & Compliance
Apologies:	John Nutton (JN) Barrie Senior (BS) Alex Crickmar (AC)	Non-Executive Director Non-Executive Director Interim Executive Director of Finance & Performance
In Attendance:	Ronnie Coutts (RN) Anne Allen (AA) Neil Cook (NC)	Non-Executive Director (Designate) Trust Secretary Interim Associate Director of Finance & Performance
Minute Taker:	Melanie Gatecliff (MG)	Committee Services Manager

A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 28 July 2015 at The Garden Rooms, Tennants, Leyburn, North Yorkshire, DL8 5SG: from 1015 – 1045.

- **Presentation: Caring for You in Your Community**
- **Presented by: Pete Shaw, Paramedic Practitioner**

No.	Description	Format/ Attachment	Raised by	Timings
1.	Questions from the Public	Verbal	DC	1100-1115
2.	Apologies/Declaration of Interests: <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	DC	1115-1130
3.	Minutes of the Meetings held on 26 May and 2 June 2015 including Matters Arising (not on the agenda) and Action Log: None	Minutes Action Log	DC	
4.	Chairman's Report	Verbal	DC	1130-1145
5.	QUALITY, SAFETY & PATIENT EXPERIENCE			
5.1	Patient Story	Presentation	DC	1145-1155
5.2	For Approval: <ul style="list-style-type: none"> NHS Trust Development Authority Compliance with Monitor Licence Requirements for NHS Trusts Return; NHS Trust Development Authority Board Statements 	Paper	RB	1155-1205
5.3	For Assurance: Chief Executive's Report and Integrated Performance Report	Paper	RB	1205-1300
	Break for Lunch			1300-1330
5.4	For Assurance: Board Assurance Framework including Corporate Risk Register	Paper	SP	1330-1345
5.5	For Assurance: Bi-Annual Report: Significant Incidents/Lessons Learned	Paper	SP	1345-1400
5.6	For Approval: Risk Management and Assurance Strategy	Paper	SP	1400-1415
5.7	For Approval: Annual Organisational Audit (Medical Doctors' Registration)	Paper	JM	1415-1425

5.8	For Approval: YAS Forum Terms of Reference	Paper	AA	1425-1430
5.9	For Approval: YAS Forum Annual Report 2014-2015	Paper	AA	1430-1435
6.	STRATEGY, PLANNING & POLICY			
6.1	For Approval: Annual Review of Standing Orders, Reservation and Delegation of Powers & Standing Financial Instructions	Paper	NC	1435-1445
6.2	For Approval: Review of Committee Terms of Reference: i Audit Committee ii Quality Committee iii Finance & Investment Committee iv Remuneration & Terms of Service Committee v Charitable Funds Committee	Papers	AA	1445-1455
6.3	For Approval: Board & Committee Planner 2016-2017	Paper	AA	1455-1500
7.	PERFORMANCE MONITORING			
7.1	Charitable Funds Committee - Minutes of the last meeting held on 5 March 2015	Paper/ Verbal	EM	1500-1510
7.2	Audit Committee – Minutes of the meetings held on 2 April and 2 June 2015	Paper/ Verbal	SP	
7.3	Quality Committee – Minutes of the last meeting held on 7 May 2015	Paper/ Verbal	PD	
7.4	Finance & Investment Committee – Minutes of the last meeting held on 7 May 2015	Paper/ Verbal	MW	
7.5	Board Review and Feedback Board Vital Guiding Principles T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	DC	1510-1515

8.	REGULATORY REPORTS			
	None			
9.	FOR INFORMATION			
9.1	YAS Forum Report of the last meeting held on 12 May 2015	Paper	DC	-
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			
10.	Date of next meeting: 1100, 29 September 2015 South Yorkshire [venue tbc]			