



AGENDA			
Meeting:	Board of Directors Meeting		
Date/Venue/Time:	4 June 2020 1300hrs Videoconference		
Membership:	Kathryn Lavery	(KL)	Chairman
	Rod Barnes	(RB)	Chief Executive
	Mark Bradley	(MB)	Executive Director of Finance
	Christine Brereton	(CB)	Director of Workforce and Organisational Development
	Anne Cooper	(AC)	Non-Executive Director
	Tim Gilpin	(TG)	Non-Executive Director
	Stan Hardy	(SH)	Non-Executive Director
	Dr Julian Mark	(JM)	Executive Medical Director
	Karen Owens	(KO)	[Interim] Director Urgent Care & Integration
	John Nutton	(JN)	Non-Executive Director
	Steve Page	(SP)	Deputy Chief Executive/Executive Director Quality, Governance and Performance Assurance
	Jeremy Pease	(JP)	Non-Executive Director
	Nick Smith	(NS)	Executive Director of Operations
Apologies:	None		
In Attendance:	Phil Storr	(PS)	Associate Non-Executive Director
	Mandy Wilcock	(MW)	Associate Non-Executive Director
	Simon Marsh	(SM)	Chief Information Officer
Minute Taker:	Juliana Field	(JF)	Head of Corporate Affairs

In accordance with the Public Bodies (Admission to Meetings) Act 1960 representatives of the press and other members of the public are excluded from this meeting under Section 1 Clause 2, for other special reasons which relate to Government advice around avoiding unnecessary social contacts during the current coronavirus outbreak.



No.	Description	Format/ Attachment	Raised by
1.	OPENING BUSINESS		
1.1	Apologies and Declaration of Interests: <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	KL
1.2	Minutes of the Previous Meeting held on 28 November 2019 including Matters Arising (not on the agenda) and Action Log	TB20.002 TB20.003	KL
1.3	Record of Urgent Decision	TB20.004	KL
1.4	Chief Executive's Report: Covid-19 update	TB20.005	RB
2.	RECEIVE THE ANNUAL REPORT INCLUDING THE ANNUAL ACCOUNTS 2019/20 AND ANNUAL GOVERNANCE STATEMENT 2019/20		
2.1	Annual Report & Account 2019/20 <ul style="list-style-type: none"> • Annual Report • Annual Governance Statement • Head of Internal Audit Opinion and Report • Trust Accounts for 2019/20 	TB20.006	RB/MB
2.3	Letter of Representation to External Audit	TB20.007	MB
2.4	External Audit Report For Those Charged with Governance	TB20.011	MB
3	ITEMS FOR DISCUSSION		
3.1	End of Year Review: Health and Wellbeing Plan 2019/20	TB20.008	CB
4.	ITEMS FOR INFORMATION AND ASSURANCE		
4.1	Freedom to Speak Up Report Six-Monthly Review	TB20.009	SP
4.2	Risk Management Report with Corporate Risk Register and Risk function updates	TB20.010	SP
5	CLOSING BUSINESS		
5.1	Key Points Arising and Review of the Meeting	Verbal	KL
<p>To be resolved that the remaining business to be transacted is of a confidential nature and 'that representatives of the press, and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest', Section 1 (subsections 2 & 3), Public Bodies (Admission to Meetings) Act 1960'.</p>			
<p>Date of next meeting held in Public 25 June 2020</p>			