



**Paper Ref**  
 TB20.069

<b>Meeting Title</b> Trust Board Meeting in Public	<b>Meeting Date</b> 28 January 2021
<b>Reporting Committee</b>	Quality Committee
<b>Committee Chaired By</b>	Tim Gilpin – Non-Executive Director
<b>Lead Executive Director</b>	Executive Director of Quality, Governance and Performance Assurance/ Deputy Chief Executive
<b>Date of Last Committee Meeting[s]</b>	10 December 2020

**Summary of Key Matters Considered and Decisions Taken**

The meeting was held via videoconference and was quorate.

- The Clinical Governance and Quality Report was presented which included a review of the 2019/20 quality account, update on the clinical audit programme and Trust development aligned to the national patient safety strategy. The Committee noted the challenges of engagement of the Critical Friends Network during the pandemic and agreed that further development would be aligned to the wider work of the QI team.
- An update was presented on significant events and lessons learned including review of Serious Incidents in the last quarter.
- Members received an update on Freedom to Speak up activities, noting the review of Trust FTSU policy due to start in Q4 and the ongoing cross-directorate work in relation to culture.
- Presentations were received providing service line assurance from A&E, IUC and PTS, noting the ongoing pressures associated with staffing, demand and covid-related constraints.
- The Committee noted ongoing programmes of work and positive movement in the Integrated Urgent and Emergency Care programme including implementation of 111 First. Slippage was noted against N365 and Team Based Working although both were progressing with reviewed timelines. The Integrated Transport pilot was temporarily halted to allow a refocus of the activity to support covid response.
- A presentation was given on Education and Training. There had been positive progress across a number of areas including clinical and non-clinical apprenticeships, innovations during the pandemic and maintaining the Trust's employer training provider status. The impact of covid on mandatory training delivery and the associated mitigation were noted.
- The Committee also received reports on staff well-being including completion of the flu vaccination programme and launch of the Post Incident Care service, regulatory compliance, workforce risk management and Quality Improvement.

**Risks Identified / Matters of Concern and Mitigating Actions**

- Likely demand increases owing to covid and winter pressures
- 999 recruitment and training in line with plan and clinical recruitment and retention in IUC
- Maintenance of effective IPC and social distancing over an extended period
- Impact of covid on delivery of BAU including mandatory training, PDR and the QI strategy
- Clinical risks associated with moving and handling, safe non-conveyance and safety netting

**Matters requiring Board level consideration and/or approval**

None

The approved minutes of the meeting held 10 September 2020 are appended to this report.

<b>Date of next Committee Meeting</b>	11 March 2021
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